



## **DC Volunteer Paperwork Packet**

StandUp For Kids requires a government ID, a clear background screening, payment of \$30 to process said screening, a signed liability waiver, and three character references before you can begin working with youth.

### **Background Investigation**

1. Include a clear and legible photocopy OR a smartphone photo of your driver's license, government issued state ID, or the picture page of your passport. You can bring an original to training and we'll take a picture, or you can email it to [eddy@standupforkids.org](mailto:eddy@standupforkids.org).
2. Include payment of in cash, check, or money order (\$30), or online (\$31). **Cash** of \$30 is acceptable if you turn in exact change at basic training. **Check or money order** for \$30 should be payable to StandUp For Kids with "Washington DC" written in the memo. You can turn this in at basic training or mail it to us at StandUp For Kids-DC, PO Box 75983, Washington, DC 20013. If **paying online**, we ask that you include an extra dollar to cover online processing fees. Submit \$31 securely at <http://bit.ly/sufkdcpay>. After you do so, you must forward the payment confirmation email you receive to [eddy@standupforkids.org](mailto:eddy@standupforkids.org) so we can credit your payment for background processing, and not as a program donation.
3. Once Eddy has both your ID and payment receipt, he will request that the national office initiate a request from clearstar.net to your email address. You will then answer questions and fully submit a request from a weblink. We will notify you within about one week of results. If you do not see the email, check your **spam** and **junk** email folders.

### **Waiver of Liability**

1. Read the waiver and sign the second page.
2. If you are under 18, have your parent/guardian also sign.
3. You may scan both pages of the waiver and email them to [eddy@standupforkids.org](mailto:eddy@standupforkids.org), drop them off at training, or mail them to us at StandUp For Kids-DC, PO Box 75983, Washington, DC 20013.

### **Three Character References**

1. Ask three people to submit brief character reference forms on your behalf. These can be co-workers, supervisors, mentors, teachers, spiritual leaders, and others who know you in a professional setting for at least one year, and who can speak to your capacity to work with vulnerable youth.
2. Recommenders can complete the form online at <http://bit.ly/sufkdcref>.
3. Or if you prefer paper, give a two-page form to each recommender. There are instructions for them to return the form below the signature line.

# STANDUP FOR KIDS

## Acknowledgement and Waiver of Liability Form

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Thank you for volunteering your time and effort to participate with STANDUP FOR KIDS! STANDUP FOR KIDS focuses on those areas where homeless kids tend to be the most concentrated, which is usually in inner city neighborhoods.

STANDUP FOR KIDS TAKES every effort to minimize these risks and maximizes the safety of their volunteers. For example, volunteers for outreach receive training before they are ever sent out on the streets to interact with the kids. Volunteers are sent out in groups of no less than two, and every group has at least one experienced volunteer. In addition, volunteers on street outreach are asked to wear a STANDUP FOR KIDS t-shirt, sweatshirt or jacket to identify them as a STANDUP FOR KIDS volunteer. We have found that our clothing has become well recognized on the streets, and we believe that this recognition has increased the level of safety for our volunteers while they are on the street. These precautionary steps, of course, can only help minimize the risks, they cannot eliminate those risks altogether, which is why, as a street outreach volunteer, we ask you, on behalf of yourself and your family, personal representatives, heirs, successors, assigns, executors, administrators, agents and anyone else claiming any interest through you, or on your behalf, (the foregoing parties, individually and collectively, hereinafter referred to as, the "Releasing Persons") to hereby knowingly, intentionally and voluntarily agree as follows:

You fully understand that risks and dangers exist in my participation in STANDUP FOR KIDS as a street outreach volunteer. These risks and dangers, which may arise from foreseeable or unforeseeable causes, may result in property damage or bodily injury; and they may be caused by the negligence of the employees, officers, sponsors, affiliates, volunteers or agents of STANDUP FOR KIDS; and also the negligence of the participants, the negligence of others, the forces of nature or other elements. You hereby assume all risks and dangers and all responsibility for any losses and/or damages, whether caused in whole or in part by the negligence of the employees, officers, sponsors, affiliates, volunteers or agents of STANDUP FOR KIDS or by any other person.

You, on behalf of myself and the Releasing Parties, hereby voluntarily agree to release, waive, discharge, defend, indemnify, and agree to hold harmless STANDUP FOR KIDS, and each of its parents, affiliates, volunteers, subsidiaries, related corporations, joint ventures, partnerships, managers, directors, officers, sponsors, agents, members, stockholders, employees, attorneys, contractors, subsidiaries, successors, assigns, servants, heirs, executors, administrators and predecessors (the "Released Parties") from any against all actions, causes of action, claims (including, without limitation, claims for indemnification, personal injury, property damage, wrongful death and loss of service), liabilities, attorneys' fees, losses of any kind, injuries, suits, debts, damages, judgments and demands whatsoever, in law or in equity, whether normal, special, consequential, punitive or otherwise, arising out of or related to your participation in STANDUP FOR KIDS.

BY SIGNING THIS WAIVER, IT IS YOUR INTENT TO RELEASE, WAIVE, AND INDEMNIFY ALL OF THE RELEASED PARTIES FROM ANY LIABILITY IN CONNECTION WITH YOUR PARTICIPATION IN STANDUP FOR KIDS (INCLUDING, BUT NOT LIMITED TO THE NEGLIGENCE OF THE RELEASED PARTIES) AND TO PERSONALLY ASSUME ALL RISK OF INJURY, DEATH, OR PROPERTY DAMAGE.

You agree that this release is intended to be as broad and inclusive as permitted by the laws of the State of Georgia, and that this release shall be governed by and interpreted in accordance with the laws of the State of Georgia. Any legal suit, action or proceeding arising out of or based upon this Agreement or the transactions contemplated hereby ("Related Proceedings") shall be instituted in (i) the federal courts of the United States of America located in the State of Georgia or (ii) the courts of the State of Georgia (collectively, the "Specified Courts"), and each party irrevocably submits to the exclusive jurisdiction (except for proceedings instituted in regard to the enforcement of a judgment of any such court (a "Related Judgment"), as to which such jurisdiction is non-exclusive) of such courts in any such suit, action or proceeding. Service of any process, summons, notice or document by mail to such party's address set forth above shall be effective service of process for any suit, action or other proceeding brought in any such court. The parties irrevocably and unconditionally waive any objection to the laying of venue of any suit, action or other proceeding

in the Specified Courts and irrevocably and unconditionally waive and agree not to plead or claim in any such court that any such suit, action or other proceeding brought in any such court has been brought in an inconvenient forum.

You certify that you currently have no known mental or physical condition that would impair your capability for full participation as intended or expected of you. You also certify that you are of lawful age and legally competent to sign this Waiver or that you have acquired the written consent (below) of your parent or guardian.

YOU UNDERSTAND THAT THE TERMS HEREIN AS CONTRACTUAL AND NOT MERE RECITALS AND THAT YOU HAVE SIGNED THIS WAIVER VOLUNTARILY AND OF YOUR OWN FREE ACT. IF ANY PART OF THIS WAIVER IS HELD UNENFORCEABLE, SUCH PART SHALL BE STRICKEN AND THE REMAINDER OF THIS WAIVER SHALL CONTINUE IN FULL FORCE AND EFFECT.

**STANDUP FOR KIDS' Street Counselors started walking the streets in January 1990 and no one has ever been injured or hurt doing outreach!**

Welcome aboard! We look forward to having you join us in a most rewarding experience.

**Volunteer's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Print Name** \_\_\_\_\_ **Age** \_\_\_\_\_

**Address** \_\_\_\_\_ **E-mail** \_\_\_\_\_

**Parent or Guardian's Signature (If under age 18)** \_\_\_\_\_ **Date** \_\_\_\_\_

**Print Name** \_\_\_\_\_

**Program Witness** \_\_\_\_\_ **Date** \_\_\_\_\_

**Print Name** \_\_\_\_\_

## StandUp For Kids Character Reference

**Note to the Volunteer:** Please give this form to three adults with whom you have had a professional relationship for at least one year. This can include co-workers, supervisors, mentors, teachers, spiritual leaders, and others who know you in a professional setting (such as a workplace, volunteer agency, or school) or public setting (such as a place of worship). We prefer references from people that have had a supervisory relationship with you whenever possible. Please do not seek references from family members, close friends, or roommates. Thank you. Form revised 7.2018

**Note to the Reference:** You have been asked to complete a character reference for someone who is interested in volunteering with StandUp For Kids by helping homeless, runaway, and at-risk youth and young adults. We work very closely vulnerable populations. Our duty above all is to protect the youth we serve. Your help is critical in this screening process. Please complete this secure form so that StandUp For Kids can help evaluate this person's ability and fitness to volunteer. Only leaders in the organization who have a need to know this information will see this form. This form will be used as one of several pieces of information to assess a volunteer's application. For more information about our work, please visit [standupforkids.org](http://standupforkids.org). **All questions required. See submission instructions at end.**

### General information

Prospective volunteer's name \_\_\_\_\_

Your name (first and last) \_\_\_\_\_

Your email address \_\_\_\_\_

Your phone number \_\_\_\_\_

In what capacity have you known this person?

I am/was their supervisor       I am/was their teacher/professor       I am/was their colleague

I am/was their faith leader       Other: I am their \_\_\_\_\_

How long have you known this person? \*

Less than One Year       1-2 Years       3-4 Years       5-6 Years

7-9 Years       10 or more Years

### About the potential volunteer

Based on your relationship with and knowledge about the prospective volunteer...

1. Would you trust this person with children in your own family?

Yes     No     Don't know

2. Is this person appropriate to work with homeless populations and youth?

Yes     No     Don't know

3. Do you have any personal knowledge of this person's use of any illicit drugs and/or other substance abuse/misuse by this person, such as unauthorized use of prescription drugs or excessive consumption of alcohol?

Yes     No     Do not know

4. Do you have any personal knowledge of this person engaging in any behavior that might disqualify

him or her from working with the populations in question (including without limitation: assault, sexual abuse, domestic abuse, exploitation, kidnapping, theft or embezzlement, fraud, forgery, sexually lewd behavior or similar criminal conduct), particularly if such behavior was directed at a child?

Yes  No  Do not know

5. Do you have any personal knowledge of this person having been terminated or disciplined by any of their previous employers, schools, institutions, governmental agencies or other organizations?

Yes  No  Do not know

6. Do you have any reason to doubt this person's judgement or insight?

Yes  No  Do not know

7. Do you consider this person to be of strong moral character?

Yes  No  Do not know

8. Would you trust this person in a position of responsibility for other people and property?

Yes  No  Do not know

### **Explanations (if needed)**

Please feel free to expand on any of the answers you provided above:

Please provide any additional comments or concerns that should be considered when selecting this person as a volunteer with StandUp For Kids:

### **Certification**

Sign your name to certify that this form is true and was completed by you, the person whose name and email are at the top of this form.

\_\_\_\_\_  
Recommender's signature

\_\_\_\_\_  
Date

### **How to return this form:**

By **emailing** a scanned PDF to [eddya@standupforkids.org](mailto:eddya@standupforkids.org) with subject line "reference form". Or by **postal mail** to StandUp For Kids DC, PO Box 75983, Washington, DC 20013. Thank you very much for your time and helpful feedback!